

ALL INDIA FINE ARTS & CRAFTS SOCIETY
1, RAFI MARG, NEW DELHI-110001
Tel: 23711315, 23322651
Terms and Conditions for the Allotment of the Galleries

1. Booking of the galleries must be made in writing on the prescribed form, along with necessary documents required by the Society. (bio data, copy of aadhar card and three photographs of works).
2. In case desired dates are not available Alternate dates will be given.
3. **If it is found that for solo or group show, any artist(s) has used the name of any sponsor/art organization/NGO/foreign cultural mission/embassies or any such body in their invitation card, catalogue, media, poster, ad. Material etc., then show will be treated as Commercial and gallery booking fee will be charge accordingly.**
4. The gallery booking fee must be paid by the specified date as mentioned in the letter of allotment of the gallery by account payee cheque or bank draft in the name of “**ALL INDIA FINE ARTS & CRAFTS SOCIETY**” and payable at New Delhi. Otherwise the allotment will stand cancelled and No further correspondence will be entertained on the matter.
5. The gallery(ies) shall be used by the exhibitor for the *exclusive purpose* for which it is allotted. **Sub-letting or sharing is not allowed.**
6. In case of cancellation of gallery allotment by the allottee, only 50% of the booking fee (without GST) would be refunded, if made before 2 months from the date of gallery allotment. No refund of gallery booking fee will be made otherwise on cancellation of allotment by the allottee.
7. The gallery(ies) will remain open from 11 a.m. to 7 p.m. daily including on all holidays.
8. Splashing of colours nailing, pasting on the walls and floors is strictly not allowed. If any sort of damage is caused intentionally or otherwise to the gallery or its installation/equipment/furniture etc., the allottee/exhibitor shall have to compensate.
9. Rangoli/Alpana etc. is allowed with flowers only and no other medium is permissible inside the gallery or at entrance.
10. Adequate poster / banner space would be provided to the exhibitor. However the Society reserves the right at its sole discretion not to allow in its premises any art work, print or Ad material, activity etc of any nature whatsoever which is considered by it as objectionable or against its interests.
11. Society is responsible to help the exhibitor for display of the show.
12. Any other space beside gallery can not be use for any purpose without prior permission of the Society and extra payment will be charged for side lawn, front lawn and basement rotunda. Space beside ramp is free of charge for preparing of snacks.
13. The exhibitor or their representative must be present during the exhibition for safety of the exhibits. The Society will not be responsible for the safety of exhibits and belongings of the exhibits before, during or after the exhibition period and for any theft, loss or damage etc. thereof due to any reason whatsoever.
14. The Society is not responsible or liable to any refund or compensation of any sort if the gallery is closed down due to any unforeseen reasons / government notice or failure of electricity or A.C. plant.
15. Hard drinks are strictly not to be served in the Society’s premises.
16. The Society reserves the right to cancel any booking of its gallery(ies) without assigning any reason whatsoever. Booking fee will be refunded on such cancellation.
17. Any sort of noise pollution is not allowed in the gallery.
18. The gallery rules are subject to change without any notice by the Society.
19. The artist/exhibitors must take back their works on the closing day of the exhibition without fail.

20. Fee for the gallery(ies) booking and other charges effective from 1st August 2019 are as under :

A. Exhibition of Visual Arts, Fine Arts, Crafts, Artefacts and Antiquity etc.

(For one gallery per week)

Solo Show	Group Show	Sponsored Show
₹	₹	₹
24,780/-	49,560/-	66,080/-

(Inclusive of GST @ 18% - 9% SGST & 9% CGST)

B. Charges for basement Rotunda one gallery per week.

Solo Show	Group Show	Sponsored Show
₹	₹	₹
8,260/-	12,390/-	16,520/-

C. Side & Front Lawn: ₹ 25,000/- per day + GST.

D. Charges for other services :

(a) Podium charges (with mike) : ₹ 250/- per day (*No charges for the inaugural function*).

(b) AIFACS Mailing List: ₹ 300/- for exhibitors.

- 1. CONTRAVENTION OR NON ADHERENCE OF ANY OF THE TERMS AND CONDITIONS CONTAINED HEREINBEFORE SHALL RESULT IN CANCELLATION OF ALLOTMENT OF THE GALLERY, SUSPENSION AND CLOSING DOWN THE SHOW WITHOUT NOTICE AND LEADING TO PENALTY AND OTHER RECOURSES AS THE SOCIETY MAY CONSIDER AND DEEM FIT & PROPER.**

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1, RAFI MARG, NEW DELHI-110001
Tel: 23711315, 23322651
Email: aifacsartsexhibition@gmail.com, website: www.aifacs.org.in

GALLERY BOOKING FORM
(To be filled by the Exhibitor in Block Letters)

The Chairman
AIFACS
New Delhi.

Sub: Application for Gallery Booking

Respected Sir,

Kindly allot me/us gallery(ies) as detailed below. I/we agree to abide by the terms and Conditions for the allotment of the gallery, copy whereof is provided to me/us and duly received.

Name of the Artist / Contact Person:

Organisation (if any):

Address:

.....

UID Aadhar No. (Please attach self attested photocopy)

Tel/Mob: Email:.....

Website (if any):

Gallery Required From:.....To:.....

For the show of

Alternate Dates (If above dates are not available).....

No. of Galleries Required:..... Gallery Location Preference:.....

Three Photographs of Works to be exhibited along with detailed bio-data are attached.

Hope you will find the above information and documents in order. Kindly book the slot for the gallery(ies) and inform me/us accordingly.

Thanking you,

Yours sincerely,

Place:.....

Signature:.....

Date:

Name:.....

The Chairman
AIFACS
Sir/Madam,

I / We have been allotted the Exhibition Gallery A/Gallery B/ Hall 1/ Hall 2 of All India Fine arts & Crafts Society from _____ to _____ for exhibition of
solo/group/sponsored show of _____ vide your letter dated _____.

As conveyed vide your above referred letter, cheque/DD No. _____

dated _____ for ₹ _____ drawn on _____ is enclosed
towards booking fee of the gallery(ies).

I / We have carefully read all terms and conditions of allotment of AIFACS gallery(ies), copy
whereof has been received by me/us with your letter dated _____ which will be
adhered to and I/we shall be fully abide by them.

Yours faithfully,

(Signature of the Applicant)

Dated _____

Signature _____

Place _____

Name _____

Encl : As above

Address _____
